

## Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement, and other benefits.

Further information can be found at <https://www.nationallocums.co.uk/looking-for-work/keyinformation-documents>

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION	
<b>Name of employment business:</b>	National Locums Ltd
<b>Who will be responsible for paying you (if different from the Employment Business):</b>	Same as above.
<b>Type of contract you will be engaged under:</b>	Contract for Services
<b>How often you will be paid:</b>	Weekly
<b>Expected or minimum rate of pay:</b>	£20 per hour
<b>Deductions from your pay required by law:</b>	PAYE tax / National Insurance
<b>Any other deductions or costs from your pay (to include amounts or how they are calculated):</b>	None
<b>Any fees for goods or services:</b>	None
<b>Holiday entitlement and pay:</b>	28 days per annum (inclusive of bank holidays). Accrued at 12.07% of the rate of pay and paid when leave is taken. Holiday pay of £90.53 per week is accrued based on the below calculations
<b>Additional benefits:</b>	None

EXAMPLE PAY	
<b>Example rate of pay:</b>	£750 (£20 per hour for 37.5 hours per week)
<b>Deductions from your wage required by law:</b>	£95.35 Income Tax, £74.20 National Insurance
<b>Any other deductions or costs from your wage:</b>	
<b>Any fees for goods or services:</b>	
<b>Example net take home pay:</b>	£548.95 plus £50.40 Pension contribution